

# MANDURAH CATHOLIC COLLEGE

UNDER THE PATRONAGE OF THE HOLY FAMILY

ABN: 92 040 944 280



*Peace & Hope, Learning, Faith and Love*

## Application for Waitpool

ENROLMENT GROUP			
Calendar Year of Admission:		School Year Level:	

  

STUDENT DETAILS			
Surname:		Given Names:	
Preferred Name:	<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Other	Date of Birth:	Place of Birth:
Current School:			Year:
Country of Birth:		Nationality:	
Medicare Number:	Reference Number:	Expiry Date:	
Doctor's Name:		Medical Centre:	
Australian Permanent Resident: <input type="checkbox"/> Yes <input type="checkbox"/> No		Language spoken at home: <input type="checkbox"/> English <input type="checkbox"/> Other: _____	
Aboriginal/Torres Strait Islander: <input type="checkbox"/> Yes <input type="checkbox"/> No		If Yes, then group of origin:	
Residential Address:			Postcode:
Religious Domination:		Parish:	

  

SACRAMENT DATES (DD/MM/YYYY)			
Baptism:	Reconciliation:	Eucharist:	Confirmation:

  

VISA INFORMATION (If born outside of Australia, please complete VISA INFORMATION section below)	
Country of Citizenship:	VISA Subclass Number:
Date of Arrival in Australia:	Language spoken at home:
Country of Passport/ImmiCard:	Passport/ImmiCard Number:

  

OFFICE USE ONLY			
Receipt No:	AoS:	Sibling: <input type="checkbox"/> Yes <input type="checkbox"/> No	Catholic: <input type="checkbox"/> Yes <input type="checkbox"/> No

Please note the application will not be processed without copies of the documents below

DOCUMENT CHECKLIST		
<input type="checkbox"/> Birth Certificate	<input type="checkbox"/> Immunisation Records	<input type="checkbox"/> Last Two School Reports
<input type="checkbox"/> Baptism Certificate (If applicable)	<input type="checkbox"/> VISA or Citizenship (if applicable)	<input type="checkbox"/> NAPLAN Results

NON-REFUNDABLE APPLICATION FEE - \$55	
Card Number:	
Card Type: <input type="checkbox"/> Visa <input type="checkbox"/> Mastercard	Expiry Date:
Cardholder Name:	Signature:

FAMILY CIRCUMSTANCES					
If application is successful, who will be responsible for Fees? <input type="checkbox"/> Joint <input type="checkbox"/> Mother <input type="checkbox"/> Father <input type="checkbox"/> Other: _____					
Marital Status	<input type="checkbox"/> Married	<input type="checkbox"/> Separated	<input type="checkbox"/> Divorced	<input type="checkbox"/> Defacto	<input type="checkbox"/> Widowed
Student Lives With	<input type="checkbox"/> Both Parents	<input type="checkbox"/> Mother ____%	<input type="checkbox"/> Father ____%	<input type="checkbox"/> Other: _____	
Name of person with Legal Guardianship of the student:					
If applicable, a copy of any Parenting or Restraining Order is attached: <input type="checkbox"/>					
Are any other conditions enforced at law?					

SIBLING INFORMATION (Including current and past students)		
Name:	Year:	School:
Name:	Year:	School:
Name:	Year:	School:
Name:	Year:	School:

PARENT/CARER/GUARDIAN 1		
Title:	Surname:	Given Names:
Residential Address:		
Postal Address (if different as above):		
Mobile Phone:	Home Phone:	Email:
Employer:	Occupation:	Business Phone:
Religious Denomination:	Parish:	Country of Citizenship:
<input type="checkbox"/> Past Student of Mandurah Catholic College		Year Graduated/Left:
Belonged to the following House Group: <input type="checkbox"/> St Bernadette's <input type="checkbox"/> St Joseph's <input type="checkbox"/> St Mary's <input type="checkbox"/> St Monica's <input type="checkbox"/> St Patrick's <input type="checkbox"/> St Peter's		
Alumni (Past students only)		
<input type="checkbox"/> Please add me to the College Alumni Association database		
Are you interested in the following: <input type="checkbox"/> School Advisory Council <input type="checkbox"/> P&F Association <input type="checkbox"/> Men of MCC		

**PARENT/CARER/GUARDIAN 2**

<b>Title:</b>	<b>Surname:</b>	<b>Given Names:</b>	
<b>Residential Address:</b>			
<b>Postal Address (if different as above):</b>			
<b>Mobile Phone:</b>	<b>Home Phone:</b>	<b>Email:</b>	
<b>Employer:</b>	<b>Occupation:</b>	<b>Business Phone:</b>	
<b>Religious Denomination:</b>	<b>Parish:</b>	<b>Country of Citizenship:</b>	
<input type="checkbox"/> Past Student of Mandurah Catholic College		<b>Year Graduated/Left:</b>	
<b>Belonged to the following House Group:</b> <input type="checkbox"/> St Bernadette's <input type="checkbox"/> St Joseph's <input type="checkbox"/> St Mary's <input type="checkbox"/> St Monica's <input type="checkbox"/> St Patrick's <input type="checkbox"/> St Peter's			
<b>Alumni (Past students only)</b>			
<input type="checkbox"/> Please add me to the College Alumni Association database			
<b>Are you interested in the following:</b> <input type="checkbox"/> School Advisory Council <input type="checkbox"/> P&F Association <input type="checkbox"/> Men of MCC			

**EMERGENCY CONTACT - Please supply local contact other than parent, carer or guardian**

<b>Name:</b>	<b>Home Number:</b>
<b>Relation to Student:</b>	<b>Mobile Number:</b>

**COLLECTION OF PRIVATE INFORMATION - PRIVACY ACT****CEWA Privacy Collection Notice.V1.7.220215**

- Catholic Education Western Australia Limited ('We') collect personal information, including sensitive information about you. This may be in writing, through technology systems or in the course of conversations. The primary purpose of collecting your information is to support the design and safe delivery of the educational programme to each student in their CEWA community of faith.
- Some of the information we collect is to satisfy our legal obligations, particularly to enable the Principal and CEWA to discharge their duty of care.
- The law also requires us to collect, use and disclose certain information. These include and are not limited to the School Education Act (WA) 1999, the Children and Community Services Act (WA) 2004, and common law.
- Health information about students is sensitive information within the terms of the Privacy Act 1988. We may collect such information about students from time to time.
- A student's enrolment may be delayed or prevented and their education adversely affected if CEWA cannot collect certain personal information. This is particularly so where the information is relevant to the health and safety of the student, other students and/or staff. CEWA may disclose personal and sensitive information for educational, administrative and support purposes. This may include to:
  - staff and governing bodies of Catholic, government and non-government schools
  - staff and governing bodies of order accountable schools who are CEWA members;
  - government departments (including for policy and funding purposes);
  - The Catholic Education Office, the parish and the Archdiocese or Dioceses, other related church agencies/entities;
  - medical practitioners;
  - people providing educational, support and health services to CEWA, including specialist visiting teachers, tutors, coaches, volunteers, and counsellors;
  - people participating in, ancillary or incidental to, digital communication such as Teams video and chats
  - providers of learning and assessment tools;
  - assessment and educational authorities, including the Australian Curriculum, Assessment and Reporting Authority (ACARA) and NAPLAN Test Administration Authorities (who will disclose it to the entity that manages the online platform for NAPLAN);
  - agencies and organisations to whom we are required to disclose personal information for education and research purposes;
  - people providing administrative and financial services to CEWA;
  - anyone you authorise CEWA to disclose information to; and
  - anyone to whom CEWA is required or authorised to disclose the information to by law, including child protection laws.
- Personal information collected from students is regularly disclosed to their parents or guardians.
- If you make an enrolment application to another CEWA or government school, personal information provided during the application stage may be used in this process. This personal information may include health information and is used for the purpose of considering and administering the enrolment.

8. CEWA uses centralised information management and storage systems ('Systems'). These Systems are provided by CEWA and third-party service providers. Personal information is stored with and accessible by those providers for the purpose of providing services to CEWA.
9. CEWA may use online or 'cloud' service providers to store personal information and to provide services that involve the use of personal information, such as services relating to email, instant messaging, online education and assessment applications. Some limited personal information may also be provided to these service providers to enable them to authenticate users that access their services. This personal information may reside on a cloud service provider's server which may be situated outside Australia. Further information about CEWA's use of on online or 'cloud' service providers is contained in CEWA's Statutory Privacy Policy.
10. CEWA's Statutory Privacy Policy, accessible on CEWA's website, sets out how you may seek access and correct your personal information. However, access may be refused in certain circumstances such as where access would have an unreasonable effect on the privacy of others, where access may result in a breach of CEWA's duty of care to the student, where students have provided information in confidence or where CEWA is otherwise required or authorised by law to refuse access. Any refusal will be notified in writing with reasons (unless, given the grounds for refusal, it would be unreasonable to provide reasons).
11. CEWA's Statutory Privacy Policy also sets out how you can make a complaint about a Privacy breach and how the complaint will be handled.
12. CEWA may engage in fundraising activities. Your information may be used to make an appeal to you. It may also be disclosed to organisations that assist CEWA's fundraising activities solely for that purpose. We will not disclose your personal information to third parties for their own marketing purposes without your consent.
13. On occasions information such as academic and sporting achievements, student activities and similar news is published in School newsletters and magazines, and on our website, or otherwise shared with the CEWA community. This may include photographs and videos of student activities such as sporting events, concerts and plays, school camps and school excursions. CEWA will obtain permissions from the student's parent or guardian (and from the student if appropriate) if we would like to include such photographs or videos or other identifying material in our promotions or otherwise make this material available to the public such as on the internet.
14. If you provide CEWA with others' personal information, such as doctors or emergency contacts, we encourage you to inform them that you are disclosing that information to the School and why.
15. As with all decisions concerning children, the best interests of the student are a primary and overriding consideration in the management of information. A student's right to safety prevails above all other considerations, including theirs and others' right to privacy.

## AGREEMENT

- I/we understand and accept that the completion of this application/enrolment form does not guarantee an enrolment interview. Successful applicants will be determined in accordance with College's enrolment criteria.
- I/we understand and accept that attendance at an interview does not guarantee an enrolment offer being made.
- I/we understand that enrolment of a student in one Catholic school does not guarantee the enrolment of that student in any other Catholic school.
- I/we have completed this application form fully and to the best of my/our knowledge and that false misleading or incomplete information on this form may entitle the College to refuse or terminate this enrolment application. Especially in relation to this student's Parenting Orders, then the enrolment may be refused or terminated on this ground.
- I/we agree to abide by the policies and directions of the school and the Catholic Education Commission of Western Australia as they are enacted from time to time.
- This information may be disclosed by us for administrative and educational purposes to other personnel within the Catholic Education Office of Western Australia.
- I/we consent to the College accessing VEVO for the purpose of establishing current student visa status.
- I/we have read and fully understand and agree that enrolment in a Catholic school means that we and our child will participate fully in all required aspects of the education program of the school including the Religious Education program of the school.
- I/we have read and fully understand and agree to the terms and conditions set out in the school fee collection policy.

<b>Parent/Carer/ Guardian 1</b>	<b>Name:</b>	<b>Signature:</b>	<b>Date:</b>
<b>Parent/Carer/ Guardian 2</b>	<b>Name:</b>	<b>Signature:</b>	<b>Date:</b>

A copy of your child's Birth Certificates, Baptism Certificate, Immunisation Record, Passport, Visa and Custodial Court Orders are to accompany the Application for Enrolment Form. Originals of these documents should be presented at the enrolment interview.