



St Joseph's School

Millar Street, Waroona, Western Australia

PO Box 129, Waroona WA 6215

Telephone: (08) 9782 6500

Email: admin@stjoeswaroona.wa.edu.au

Web Site: www.stjoeswaroona.wa.edu.au

School Fees Kindergarten 2021

Dear Parents

Thank you for the enrolment application for your child. We are pleased to offer them a place as outlined in the acceptance letter.

Listed below is the fee structure for Kindergarten next year 2021.

Fees for **Kindergarten** for 2021 are:

Tuition	Building Levy		P & F Levy	Speech Screen	TOTAL
\$300.00	\$90.00		\$100.00	\$65.00	\$555.00

A deposit of \$75 is due now. The deposit is deducted from your school fee and can be paid by phone or in person.

Prepayment of school fees is always welcome - a direct debit can be set up now to spread the payments over a longer time, for your convenience.

Half (\$277.50) or the full fee (\$555) is due at the commencement of the 1st Semester, February 2021. The second half is due at the commencement of the 2nd Semester, July 2021. Please complete the Payment Arrangements or Direct Debit form enclosed if you wish to vary your fee payment from these dates.

Our preferred method of payment is Direct Deposit - BSB: 086956, A/C: 508378936 (please state Surname/Fees), Eftpos or Direct Debit. We do not have BPay available.

Please contact me on 08 9782 6500 if you need clarification.

Kind Regards

Kathy Allis

Finance

P. 08 9782 6500

E. Kathy.Dwyer@cewa.edu.au

St Joseph's School



Direct Debit Request

**Request and Authority to debit the account named below to pay
St Joseph's School Waroona
59 187 762 707**

Direct Debit Request and Authorisation

Last Name or Company Name

First Name or ABN

'you'

Request and authorise **St Joseph's School Waroona User Id 610494** to arrange, through its own financial institution, a debit to your nominated account any amount **St Joseph's School Waroona** has deemed payable by *you*.

This debit or charge will be made through the Bulk Electronic Clearing System (BECS) from *your* account held at the financial institution you have nominated below and will be subject to the terms and conditions of the Direct Debit Request Service Agreement.

Nominated Account Details

Name of Financial Institution

Address of Financial Institution

Name of Account to be debited

BSB

Account Number

Payment Details (optional, delete if not required)

The first debit may be made on / / and at the following intervals after that:

- Daily Weekly Fortnightly Monthly Quarterly Annually

Acknowledgement

By signing and/or providing us with a valid instruction in respect to your Direct Debit Request, you have understood and agreed to the terms and conditions governing the debit arrangements between you and **St Joseph's School Waroona** as set out in this Request and in your Direct Debit Request Service Agreement.

Account Signatures

Signature

Signature

Name of signatory

Name of signatory

Date

Date



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PAYMENT ARRANGEMENTS - 2021

Please find enclosed your annual school fees account for 2021.

As previously announced, St Joseph's School, Waroona is continuing to be part of the Affordable Catholic Schools Project. This project delivers reduced tuition fees, a reduced building levy charge and a Parents and Friends Levy. As a result, you will notice your annual payment continues to be considerably reduced.

If you wish to set up a direct deposit from your bank account, please make sure you include the family name in the payment section so the school can identify who the payment belongs to. School details are as follows:

National Australia Bank
Account Name: St Joseph's School Waroona
BSB: 086 956
Account Number: 50837 8936

NAME: _____

Payment Amount: _____ per fortnight/ month/ term/ one off payment (circle one)

Payment date to commence: _____

Method of payment: Cash / Cheque / EFTPOS / Credit Card / Direct Deposit, Direct Debit (circle one).
Direct Debit forms are available at school office.

Are you a current holder of a Family Health Care Card? Yes/ No

(If yes, you will need to complete the relevant paperwork located in the office and supply your card for copying.)

Family discounts are also available to students under the Peel Schools Scheme. If your child attends another Catholic School in the Peel region, you may be eligible for this discount. To take advantage of this scheme, please contact the school office for an application.

If at any stage throughout the year payments are unable to be made, please contact the school to discuss further arrangements. All matters discussed are kept in strict confidence.

SIGNATURE: _____

DATE: _____

Direct Debit Service Agreement



The following is your Direct Debit Service Agreement with **St Joseph's School Waroona 59 187 762 707**. The agreement is designed to explain what your obligations are when undertaking a Direct Debit arrangement with us. It also details what our obligations are to you as your Direct Debit Provider.

We recommend you keep this agreement in a safe place for future reference. It forms part of the terms and conditions of your Direct Debit Request (DDR) and should be read in conjunction with your DDR form.

Definitions

- **account** means the account held at *your financial institution* from which we are authorised to arrange for funds to be debited.
- **agreement** means this Direct Debit Request Service Agreement between you and us.
- **banking day** means a day other than a Saturday or a Sunday or a public holiday listed throughout Australia.
- **debit day** means the day that payment by you to us is due.
- **debit payment** means a particular transaction where a debit is made.
- **direct debit request** means the Direct Debit Request between us and you.
- **us** or **we** means **St Joseph's School Waroona**, (the Debit User) you have authorised by signing a *direct debit request*.
- **you** means the customer who signed the *Direct Debit Request*.
- **your financial institution** means the financial institution nominated by you on the DDR at which the *account* is maintained.

1. Debiting your account

By signing a *Direct Debit Request*, you have authorised us to arrange for funds to be debited from *your account*. You should refer to the *Direct Debit Request* and this *agreement* for the terms of the arrangement between us and you.

We will only arrange for funds to be debited from *your account* as authorised in the *Direct Debit Request*

If the *debit day* falls on a day that is not a *banking day*, we may direct *your financial institution* to debit *your account* on the following *banking day*.

If you are unsure about which day *your account* has or will be debited you should ask *your financial institution*.

2. Amendments by us

We may vary any details of this *agreement* or a *Direct Debit Request* at any time by giving you at least fourteen **(14) days'** written notice.

3. Amendments by you

You may change, stop or defer a debit payment, or terminate this agreement by providing us with at least fourteen **(14) days'** notification by writing to: **14 Millar St, Waroona** or by telephoning us on **08 9782 6500** during business hours or arranging it through your own financial institution.

4. Your obligations

Is your responsibility to ensure that there are sufficient clear funds available in *your account* to allow a *debit payment* to be made in accordance with the **Direct Debit Request**.

If there are insufficient clear funds in *your account* to meet a *debit payment*:

- (a) you may be charged a fee and/or interest by *your financial institution*;
- (b) you may also incur fees or charges imposed or incurred by us; and
- (c) you must arrange for the *debit payment* to be made by another method or arrange for sufficient clear funds to be in *your account* by an agreed time so that we can process the *debit payment*.

You should check *your account* statement to verify that the amounts debited from *your account* are correct

5. Dispute

If you believe that there has been an error in debiting *your account*, you should notify us directly on **08 9782 6500** and confirm that notice in writing with us as soon as possible so that we can resolve your query more quickly. Alternatively, you can take it up with your financial institution direct.

If we conclude as a result of our investigations that *your account* has been incorrectly debited we will respond to *your query* by arranging for *your financial institution* to adjust *your account* (including interest and charges) accordingly. We will also notify you in writing of the amount by which *your account* has been adjusted.

If we conclude as a result of our investigations that *your account* has not been incorrectly debited we will respond to *your query* by providing you with reasons and any evidence for this finding in writing.

6. Accounts

You should check:

- (a) with *your financial institution* whether direct debiting is available from *your account* as direct debiting is not available on all accounts offered by financial institutions.
- (b) *your account* details which you have provided to us are correct by checking them against a recent *account* statement; and
- (c) with *your financial institution* before completing the *Direct Debit Request* if you have any queries about how to complete the *Direct Debit Request*.

7. Confidentiality

We will keep any information (including *your account* details) in *your Direct Debit Request* confidential. We will make reasonable efforts to keep any such information that we have about you secure and to ensure that any of our employees or agents who have access to information about you do not make any unauthorised use, modification, reproduction or disclosure of that information.

We will only disclose information that we have about you:

- (a) to the extent specifically required by law; or
- (b) for the purposes of this *agreement* (including disclosing information in connection with any query or claim).

8. Notice

If you wish to notify us in writing about anything relating to this *agreement*, you should write **14 Millar St, Waroona**.

We will notify you by sending a notice in the ordinary post to the address you have given us in the *Direct Debit Request*.

Any notice will be deemed to have been received on the third *banking day* after posting.