



## MINUTES

<b>Purpose:</b>	P&F General Meeting
<b>Prepared by:</b>	J. Silvestri
<b>Chairperson:</b>	J. Silvestri
<b>Minute Person:</b>	J. Silvestri
<b>Date:</b>	6/06/2024
<b>Place:</b>	Staff Room

P (Present) A (Apologies)	Name	Role	INITIALS
	Joe Silvestri		JS
	Stacey Gaston		SG
	Monique Warr		MW
	Lauren Haworth		LH
	Jessie Kelly		JK
	Kayla Farrell		KF
	Emma Dunstan		ED
	Hannah Whitfield		HW
	Michael O'Dwyer		MO
	Camille Odorisio		CO
	Erin Lambert		EL
	Dean Shore		DS
	Kate Shore		KS
	Anthony Snell		AS
	Caroline Leighton		CL
Distribution:	Admin and school website		

1.	Opening	Action By	Date Due
1.	Opening Prayer	MO	Recurring
2.	Acknowledgement of country	MO	Recurring
3.	Confirmation of Previous Meeting Minutes	ED	Recurring

2.	Reports	Action By	Date Due
1.	Principal	MO	Recurring
2.	Treasurer	MO	Recurring
3.	Parish – Presented in Principal Report	MO	Recurring
4.	School Advisory Rep – Presented in Principal Report	MO	Recurring

3.	Correspondence	Action By	Date Due
1.	Incoming		
2.	Outgoing		
3.	Moved		
4.	Seconded		



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4.	General Business	Action By	Date Due
1.	Upcoming event: disco		
2.	Suggest next year easter chocolates fund raiser	Note	
3.	Suggest next year tulip fund raiser	Note	
4.	Flowers fundraiser	KS	
5.	Suggest democracy sausage sizzle / doughnuts next year	Note	
6.	Sausage sizzle sports carnival	AS / DS	TBC
7.	Suggest fundraiser: fathers day socks		
8.	Suggest purchase equipment for sensory / motor skills – sensory board with locks and screws, stuff to build that requires following instructions, lego tubs, racing track.		
9.	Upcoming event: grandparents morning tea 19 <sup>th</sup> July		
10.	Upcoming event: fathers day stall 29 <sup>th</sup> Aug		
11.	Upcoming event: fathers day sausage sizzle 30 <sup>th</sup> Aug		
12.	Undercover area for more play space during rain		
13.	Fix sand spreading problem from playground sand. Commit 10k budget.	MO	Term 3
14.	Redo lawn on oval	MO	Term 3
15.	Purchase Gazebos. 2k budget for shade and bases.	MO	Term 3
16.	Waroonna show stall	KS / AS	Oct
17.	Consider tea towel fundraiser <a href="https://www.digitalprintive.com.au/">https://www.digitalprintive.com.au/</a>	MF	Term 2
18.	Free dress fundraiser	SG	TBC
19.	Yes stemathon \$500 for 2024.	MO	27/03
20.	Stem robots 2k. Confirm commit.	MO	27/03
21.	Playground transfer 18k for payment. Update financials with committed funds.	MO	8/3
22.	P&F volunteer shirts. Check cupboards first for vests. Get quotes.	SG / ED / KS	Term 2 2024
23.	P&F to fund sports shirts. Estimate \$500 to \$1000 / year. Get quotes. Tori Cottingham to report to SG	SG	Term 2 2024
24.	Bingo date 14 Sept, Camille confirmed involvement.		

Next Meeting:

Notes: