



MINUTES

Purpose:	P&F General Meeting
Prepared by:	J. Silvestri
Chairperson:	J. Silvestri
Minute Person:	J. Silvestri
Date:	05/09/2024
Place:	Staff Room

P (Present) A (Apologies)	Name	Role	INITIALS
P	Joe Silvestri		JS
A	Stacey Gaston		SG
A	Monique Warr		MW
A	Jessie Kelly		JK
A	Kayla Farrell		KF
P	Emma Dunstan		ED
A	Hannah Whitfield		HW
P	Michael O'Dwyer		MO
A	Camille Odorisio		CO
P	Dean Shore		DS
P	Kate Shore		KS
P	Anthony Snell		AS
P	Caroline Leighton		CL
P	Danielle Biggs		DB
A	Molly Ferrier		MF
Distribution:		Admin and school website	

1.	Opening	Action By	Date Due
1.	Opening Prayer	MO	Recurring
2.	Acknowledgement of country	MO	Recurring

2.	Reports	Action By	Date Due
1.	Principal	MO	Recurring
2.	Treasurer	MO	Recurring
3.	Parish – Presented in Principal Report	MO	Recurring
4.	School Advisory Rep – Presented in Principal Report	MO	Recurring

3.	Correspondence	Action By	Date Due
1.	Incoming		
2.	Outgoing		
3.	Moved		
4.	Seconded		



MINUTES

4.	General Business	Action By	Date Due
1.	Upcoming event: disco mid term 4 october 18th	TBA	18/10
2.	Suggest next year easter chocolates fund raiser	Note	2025
3.	Flowers fundraiser term 1 2025.	KS	2025
4.	Suggest democracy sausage sizzle / doughnuts next year.	Note	8/3/2025
5.	Sausage sizzle sports carnival. AS order from IGA 200 sausages and 10 loaves of bread. MO purchase water from coles. \$3 per sausage roll.	AS / JS	6/9
6.	Suggest fundraiser: fathers day socks. Consider next year.	Note	2025
7.	Undercover area for more play space during rain, Get quote.	MO	Term 3
8.	Fix sand spreading problem from playground sand. Commit 10k budget. Potential to use fence to stop movement. Get quote.	MO	Term 3
9.	Redo lawn on oval	MO	Term 3
10.	Purchase Gazebos. 2k budget for shade and bases.	Complete	Term 3
11.	Waroonna show stall. Potential for 2025	KS / AS	2025
12.	Tea towel fundraiser. Run by MF. No action from P&F. \$25 https://www.digitalprintive.com.au/	MF	Term 3
13.	Free dress fundraiser	SG	TBA
14.	P&F volunteer shirts. Check cupboards first for vests. Get quotes. Lock it in. \$600. MO place order.	MO	Term 2 2024
15.	P&F to fund sports shirts. Get quotes. Tori Cottingham to report to SG. Approx 2k. Agree commit.	Complete	Term 2 2024
16.	Bingo date 14 Sept, Camille leading. Requires helpers for set up.	CO	14/9
17.	Get minutes onto website, determine way to communicate link to parents to help get more involvement	MO	5/9
18.	New Monkey Bars, MO to obtain standards for monkey bars.	MO	Week 2 term 4
19.	Alcoa sustainability fund. School equipment likely to be denied. No go, remove.		
20.			

Next Meeting: 17/10 8:30am

Notes: