



St Joseph's Catholic School
Waroona

Sun smart procedure

1. Aim

Our Sun Protection procedure has been developed to encourage all students, staff, parents and visitors attending St Joseph's School to be protected from skin damage caused by harmful ultraviolet (UV) radiation from the sun.

Sources of Authority	
CECWA Policy	Catholic Education Commission Western Australia Community Policy Statement – February 2021
Executive Directive	Safety Wellbeing & Behaviour

2. Scope

Applies to all children, staff and visitors to St Joseph's School Waroona.

3. Procedure

IMPLEMENTATION:

The sun protection practices outlined in this procedure will be applied to all school activities, including sports carnivals, excursions and camps. Provisions will be made for students who do not have adequate sun protective clothing or hats and these students will not be excluded from play or physical activity, though activities may be restricted to shaded areas.

PROCEDURES:

Hats

- We require students and staff to wear a broad-brimmed, bucket or legionnaires style hat that protects the face, neck, ears and crown of the head whenever they are outside.
- Students without hats will remain protected from the sun and are required to play in shaded areas.
- We encourage parents and visitors to wear broad-brimmed, bucket or legionnaires style hats when participating in and attending outdoor school activities.
- During the winter months of June and July, when traditionally UV rays are less than 3, hats are not required to be worn.
- Hats are not required to be worn during wet weather.

Clothing

- Cool, loose-fitting sun protective clothing is included in our school uniform/dress code and sports uniform. It includes shirts with collars longer sleeve lengths, and longer shorts.
- Staff and students are required to wear a rash vest or similar top for swimming/water activities especially while on camps (may not be appropriate for short periods of competitive swimming).

Sunscreen

- Sunscreen is available and accessible to staff and students in classrooms and around the school grounds e.g. at the school office or canteen.
- All students and staff are encouraged to apply SPF30 or higher broad-spectrum water-resistant sunscreen 20 minutes before going outdoors e.g. prior to school, before lunch, PE lessons, sports, excursions etc.
- Staff and students are encouraged to reapply sunscreen every two hours or more frequently if it is washed or wiped off.
- Sunscreen will be stored in a cool place, out of the sun.
- The Occupational Safety and Health representative will monitor the expiry date of sunscreen and discard when out of date.

Shade

- We ensure there is adequate provision of shade within the school grounds for students and staff, particularly in areas in high use areas, for example, popular play areas, where children eat lunch, canteen, and outdoor lesson areas.
- We encourage staff and students to use shaded areas when outside.
- Students who do not have appropriate hats or sun protective clothing are required to play in the shade or a suitable area protected from the sun.
- We ensure that adequate shade is provided at sporting carnivals and outdoor events.
- Shade provision is considered in plans for future buildings, grounds and playground equipment.

Authorised by	Michael O'Dwyer	Signature:	<i>Michael O'Dwyer</i>
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