



MINUTES

Purpose:	P&F General Meeting
Prepared by:	J. Silvestri
Chairperson:	J. Silvestri
Minute Person:	J. Silvestri
Date:	2/05/2024
Place:	Staff Room

P (Present) A (Apologies)	Name	Role	INITIALS
P	Joe Silvestri		JS
A	Stacey Gaston		SG
A	Monique Warr		MW
A	Lauren Haworth		LH
A	Jessie Kelly		JK
A	Kayla Farrell		KF
P	Emma Dunstan		ED
A	Hannah Whitfield		HW
A	Karen Ruben		KR
P	Michael O'Dwyer		MO
A	Camille Odorisio		CO
A	Erin Lambert		EL
A	Dean Shore		DS
A	Kate Shore		KS
A	Anthony Snell		AS
A	Caroline Leighton		CL
Distribution:	Admin and school website		

1.	Opening	Action By	Date Due
1.	Opening Prayer	MO	Recurring
2.	Acknowledgement of country	MO	Recurring
3.	Confirmation of Previous Meeting Minutes	ED	Recurring
4.			

2.	Reports	Action By	Date Due
1.	Principal	MO	Recurring
2.	Treasurer	MO	Recurring
3.	Parish – Presented in Principal Report	MO	Recurring
4.	School Advisory Rep – Presented in Principal Report	MO	Recurring

3.	Correspondence	Action By	Date Due
1.	Incoming		
2.	Outgoing		



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3.	Moved		
4.	Seconded		
5.			

4.	General Business	Action By	Date Due
1.	Communication regarding date changes	MO	Complete
2.	Assistance with mother's day stall	ED	8/5
3.	Catholic School Parents WA AGM 8 June	Note	
4.	Suggest next year easter chocolates fund raiser	Note	
5.	Suggest next year tulip fund raiser	Note	
6.	Suggest democracy sausage sizzle / doughnuts next year	Note	
7.	Sausage sizzle sports carnival	AS / DS	TBC
8.	Suggested fundraiser: cookie dough.	JS	10/5 to 20/5
9.	Fix sand spreading problem from playground sand. Commit 10k budget.	MO	Term 3
10.	Redo lawn on oval	MO	Term 3
11.	Shade kindy / preprimary. Seek alternate funding. Paid for under building refurb.	MO	Complete
12.	Purchase Gazebos. 2k budget for shade and bases.	MO	Term 3
13.	Waroonna show stall	KS / AS	Oct
14.	Consider tea towel fundraiser https://www.digitalprintive.com.au/	MF	Term 2
15.	Free dress fundraiser	SG	TBC
16.	Yes stemathon \$500 for 2024.	MO	27/03
17.	Stem robots 2k. Confirm commit.	MO	27/03
18.	Playground transfer 18k for payment. Update financials with committed funds.	MO	8/3
19.	P&F volunteer shirts. Check cupboards first for vests. Get quotes.	SG / ED / KS	Term 2 2024
20.	P&F to fund sports shirts. Estimate \$500 to \$1000 / year. Get quotes. Tori Cottingham to report to SG	SG	Term 2 2024
21.	Contact Camille re bingo tentative 7 th Sept	JS	12/5

Next Meeting: 6th June 8:40am

Notes: