



MINUTES

Purpose:	P&F General Meeting
Prepared by:	J. Silvestri
Chairperson:	J. Silvestri
Minute Person:	J. Silvestri
Date:	18/07/2024
Place:	Staff Room

P (Present) A (Apologies)	Name	Role	INITIALS
P	Joe Silvestri		JS
A	Stacey Gaston		SG
A	Monique Warr		MW
A	Jessie Kelly		JK
A	Kayla Farrell		KF
P	Emma Dunstan		ED
A	Hannah Whitfield		HW
A	Michael O'Dwyer		MO
A	Camille Odorisio		CO
A	Dean Shore		DS
A	Kate Shore		KS
A	Anthony Snell		AS
P	Caroline Leighton		CL
A	Danielle Biggs		DB
P	Molly Ferrier		MF
Distribution:		Admin and school website	

1.	Opening	Action By	Date Due
1.	Opening Prayer	CL	Recurring
2.	Acknowledgement of country	CL	Recurring
3.	Confirmation of Previous Meeting Minutes	ED	Recurring

2.	Reports	Action By	Date Due
1.	Principal	CL	Recurring
2.	Treasurer	CL	Recurring
3.	Parish – Presented in Principal Report	CL	Recurring
4.	School Advisory Rep – Presented in Principal Report	CL	Recurring

3.	Correspondence	Action By	Date Due
1.	Incoming		
2.	Outgoing		
3.	Moved		
4.	Seconded		



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4.	General Business	Action By	Date Due
1.	Upcoming event: disco mid term 3	HW	TBA
2.	Suggest next year easter chocolates fund raiser	Note	2025
3.	Flowers fundraiser term 1 2025.	KS	2025
4.	Suggest democracy sausage sizzle / doughnuts next year	Note	2025
5.	Sausage sizzle sports carnival	AS / JS	6/9
6.	Suggest fundraiser: fathers day socks. Consider next year.	Note	2025
7.	Upcoming event: fathers day stall 29 th Aug. ED away 21 st to 29 th .	ED / MF	29/8
8.	Upcoming event: fathers day sausage sizzle 30 th Aug. \$3. Start cooking 6:50am.	MO / JS	30/8
9.	Undercover area for more play space during rain, Get quote.	MO	Term 3
10.	Fix sand spreading problem from playground sand. Commit 10k budget. Potential to use fence to stop movement. Get quote.	MO	Term 3
11.	Redo lawn on oval	MO	Term 3
12.	Purchase Gazebos. 2k budget for shade and bases.	MO	Term 3
13.	Waroona show stall	KS / AS	5/10
14.	Tea towel fundraiser. Run by MF. No action from P&F. https://www.digitalprintive.com.au/	MF	Term 3
15.	Free dress fundraiser	SG	TBA
16.	P&F volunteer shirts. Check cupboards first for vests. Get quotes.	SG / ED / KS	Term 2 2024
17.	P&F to fund sports shirts. Get quotes. Tori Cottingham to report to SG. Approx 2k. Agree commit.	SG	Term 2 2024
18.	Bingo date 14 Sept, Camille confirmed involvement.	CO	14/9
19.	Get minutes onto website, determine way to communicate link to parents to help get more involvement	CL	5/9
20.			

Next Meeting: 5 September 8:30am

Notes: